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U.S. DEPARTMENT OF COMMERCE
NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY

NIST SPONSORED OR CO-SPONSORED MEETING APPROVAL

MEETING TITLE PQC Standardization Conference 2018		NAME OF NIST EMPLOYEE RESPONSIBLE FOR ARRANGEMENTS (Please Include Telephone, Email & Division) Sara Kerman, x4634, sara@nist.gov, 773.01	
MEETING START DATE 04/12/2018	MEETING END DATE 04/13/2018	FORMAT (e.g. Conference, Workshop, Lecture, etc.) Conference	
MEETING PURPOSE (include statement of how meeting advances the NIST mission) NIST has initiated a process to develop and standardize one or more additional public-key cryptographic algorithms. To help inform the public, the PQC standardization conference will be held shortly after a call for proposals ends in November 2017 where submitters of each "complete and proper" submission package will be invited to publicly discuss and explain their submitted algorithm. Developing cryptography standards which can resist quantum computing techniques is a high priority task for the NIST cryptography team. NIST's role in post-quantum cryptography standardization has been the leading effort.			
PRIMARY SPONSOR NIST		CO-SPONSOR	
MEETING LOCATION (City, State) Fort Lauderdale, FL		FACILITY NAME Hyatt Pier 66	IS THIS A NON-FEDERAL FACILITY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
LOCATION JUSTIFICATION (include cost efficiency and benefits of meeting opposed to teleconference) Meeting will be co-located with the annual PQCrypto Meeting April 9-11, 2018) and is a great opportunity for the NIST team to obtain feedback from the international community as it begins the evaluation phase of the post-quantum cryptography standardization process.			
NUMBER OF DOC ATTENDING 10		CONFERENCE MANAGEMENT <input checked="" type="checkbox"/> Conference Program <input type="checkbox"/> Contractor or transfer to other agency <input type="checkbox"/> Grant	
NUMBER OF NON-DOC FEDERAL ATTENDING 5		LODGING 4,800.00	TRANSPORTATION (e.g. Airfare) 4,912.00
NUMBER OF NON-FEDERAL ATTENDING 115		MI & E 2,048.00	FOOD/MEALS PROVIDED (e.g. Breakfast, Lunch, Dinner)
TOTAL NUMBER ATTENDING 130		REFRESHMENTS/BREAKS	RECEPTIONS (Food and/or Alcohol)
*EXPLANATION OF MISCELLANEOUS COSTS Shipping \$100.00 Service Charges & Taxes \$2,500.00		MEETING SPACE RENTAL 4,000.00	AV SERVICES & EQUIPMENT 7,000.00
		CONFERENCE PLANNER 6,800.00	TRAINER/FACILITATOR/INSTRUCTOR
		PRINTING/DESIGN WORK	GROUND TRANSPORTATION
		REGISTRATION FEES	TOTAL MEETING COSTS 32,160.00
		SUPPLIES & MATERIALS	(-) EXPENSES PAID BY NON-NIST ENTITIES -19,050.00
		MISCELLANEOUS COSTS*	NET MEETING COSTS 13,110.00
		TITLE OF FEDERAL EMPLOYEE OR ANY INDIVIDUAL WHOSE TRAVEL AND/OR MEETING EXPENSES WILL BE PAID FOR BY NIST TBD - NIST Staff	
NET MEETING COSTS		<input checked="" type="checkbox"/> < \$50,000 Requestor, Sponsoring Division Chief and NIST Conference Program Director Requestor (Name and Signature) <u>Ch 833</u> Date <u>11/3/16</u> Sponsoring Division Chief (Name and Signature) <u>[Signature]</u> Date <u>11/3/16</u> NIST Conference Program Director (Name and Signature) <u>[Signature]</u> Date <u>11/7/16</u> <input type="checkbox"/> ≥ \$50,000 NIST OU Director and NIST Chief of Staff must approve NIST OU Director (Name and Signature) _____ Date _____ <input type="checkbox"/> ≥ 75,000 NIST OU Director NIST Associate Director and NIST Chief of Staff must approve NIST Chief of Staff (Name and Signature) _____ Date _____ NIST Associate Director (Name and Signature) _____ Date _____ <input type="checkbox"/> ≥ \$100,000 NIST OU Director, NIST Associate Director, NIST Chief of Staff, NIST Director must approve NIST Director (Name and Signature) _____ Date _____	
Department of Commerce Approval Required			
FINANCES <input checked="" type="checkbox"/> Conference will be fee supported Estimated Registration Fee <u>165/85</u> <input type="checkbox"/> Conference will have no fee			